

## ELIGIBILITY AND TRAINING REQUIREMENTS FOR TEMPORARY JUDGES/SETTLEMENT ATTORNEYS

REQUIREMENTS	DETAILS
<b>STATE BAR MEMBERSHIP</b>	<b>Must be admitted to practice as a member of the State Bar of California for at least 10 years before appointment.</b> The Presiding Judge, for good cause, may appoint an attorney who has been admitted to practice for at least 5 years.
<b>APPLICATION PACKET</b> o Application form	<b>Availability of Forms:</b> All forms are available as fillable forms on the court's website at <a href="http://www.fresnosuperiorcourt.org">www.fresnosuperiorcourt.org</a> under the "Temporary Judge Program" link located on the home page.  <b>Submission of Forms:</b> Please submit application and all related documents to: Linda Reed, Temporary Judge Administrator Fresno County Superior Court 1100 Van Ness Avenue, Fresno, CA 93724 (559) 488-1654 - FAX
<b>TRAINING</b> o Mandatory courses for ALL temporary judges and settlement attorneys	<b>NOTE: All courses are free of charge and provide MCLE credit.</b>  In accordance with CA Rules of Court, rule 2.812(c), complete the following training:  o 3 hours of mandatory training in <b>Ethics</b> which includes judicial ethics generally; conflicts; disclosures, disqualifications, and limitations on appearances; and ex parte communications. This course is available <b>online</b> at <a href="http://www2.courtinfo.ca.gov/cjer/pro_tem.htm">http://www2.courtinfo.ca.gov/cjer/pro_tem.htm</a> . Completion of this course provides <b>3 hours of MCLE (ethics) credits</b> .  o 3 hours of mandatory live training in <b>Bench Conduct and Demeanor</b> which includes bench conduct, demeanor, and decorum; access, fairness, and elimination of bias; and adjudicating cases involving self represented parties. The Court offers this live course bi-annually. Completion of this course provides <b>1 hour of MCLE elimination of bias credit and 2 hours of MCLE general credit</b> . The next training session is scheduled for October 17, 2008. To register for the course please check the website at <a href="http://www.fresnosuperiorcourt.org">www.fresnosuperiorcourt.org</a> under the "Temporary Judge Program" link on the bottom of the home page.
Mandatory Substantive Courses for Temporary judges	In accordance with CA Rules of Court, rule 2.812(c), complete the following training:  o Three hours of substantive training, depending on the types of cases for which you apply.  o <b>On-line Training:</b> The California Judicial Council's Center for Judicial Education and Research (CJER) has developed various training courses to satisfy the substantive training required for temporary judges, including web-based, on-line training, and is in the process of developing others (see below).  o All temporary judges who want to serve in <b>small claims</b> cases must complete substantive training pursuant to CCP section 116.240(b). CJER currently has an on-line course entitled <i>Small Claims Court: Procedures and Practices</i> available on the temporary judge resource page at the following web address: <a href="http://www2.courtinfo.ca.gov/protem/">http://www2.courtinfo.ca.gov/protem/</a> . You must provide the Temporary Judge Administrator with a copy of the Certificate of Completion of this on-line course that you can download and print after taking the course. On the certificate, you must certify that you have taken the on-line course and that you have reviewed

the materials identified in the table of substantive law training topics in the course resources (a separate link on the temporary judge resource page directly beneath the Small Claims Court: Procedures and Practices link). To obtain three MCLE credits for taking the on-line course and reviewing the course resources, you should retain a copy of the Certificate of Completion for your records.

o All temporary judges who want to serve in **traffic** cases must complete substantive training. CJER currently has an on-line course entitled *Traffic* available on the temporary judge resource page at <http://www2.courtinfo.ca.gov/protem/>. You must provide the Temporary Judge Administrator with a copy of the Certificate of Completion of this on-line course that you can download and print after taking the course. On the certificate, you must certify that you have taken the on-line course. To obtain three MCLE credits for taking the on-line course, you should retain a copy of the Certificate of Completion for your records.

CJER has also developed web-based, on-line substantive training courses relative to other case types. You can check the status of the availability of these courses on CJER's temporary judge resource page at <http://www2.courtinfo.ca.gov/cjer/pro tem.htm>. **However, please note that the Fresno Superior Court does not use temporary judges and/or settlement attorneys in all of the case types for which training is offered. Currently the Fresno Superior Court uses temporary judges and settlement attorneys in the following matters:**

- Small Claims
- Traffic trials
- Family Law
- Juvenile Delinquency
- Civil settlement conferences

o MCLE credit is available for each of the on-line courses provided by CJER. A copy of your Certificate of Completion will constitute your record of MCLE self-study credits.